

Rental Application

Phone: (678) 467-3456 • Fax (678) 623-3555

Each co-resident must submit a separate application

Property Address:		Date to Occupy:	
Full Name of all occupants (list below please)	Social Security #	Birthdate	Relationship to Applicant
Applicant:			
Spouse:			
Other residents and children:			
Describe pets (breed, weight, name):			
RESIDENCE HISTORY			
Past 2 years			
PRESENT ADDRESS:	City:	State:	Zip:
Present Telephone:	Length of time at present address:		
Present landlord/mortgage holder:	Phone: ()		
Monthly Payment \$	Reason for moving:		
PREVIOUS ADDRESS:	City:	State:	Zip:
Length of time at previous address:			
Previous landlord/mortgage holder:	Phone: ()		
Monthly Payment \$	Reason for moving:		
INCOME AND EMPLOYMENT VERIFICATION (Past two years)			
APPLICANT'S EMPLOYMENT:			
Company Name:	How long?		
Employer's address:	City:	State:	Phone:
Position held:	Salary per month \$		
Supervisor's name and phone #:			
EXPLANATION OF ADDITIONAL INCOME:			
BANK AND CREDIT REFERENCES			
Bank:	Branch:		
Checking Account #:	Savings account #:		
OTHER INFORMATION			
Number of Vehicles (including company cars, boats, RVs, etc.):			
Make:	Year:	Color:	
Make:	Year:	Color:	

Driver's license # Applicant:	State of Issuance:
In case of emergency, notify:	Phone: ()
Relationship:	
Personal references: Name:	Phone: ()

Name:

Phone: ()

APPLICANT AGREES TO PAY A NON-REFUNDABLE APPLICATION FEE OF \$35

\$35 for first applicant (and spouse), \$15 each applicant thereafter. One application per roommate

Contingencies Of This Lease:

Items to remain(circle)	Refrigerator	Washer/Dryer	Window Treatments	Other
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Telephone where you can be reached once we have processed this application: ()

Resident found out about us through:

Have you ever been convicted of or plead guilty or “no contest” to any felony? Yes No

Have you ever been convicted of or plead guilty or “no contest” to a sexual offense? Yes No

If yes, please explain providing the location, date and nature of the offense: _____

RESERVATION AGREEMENT

It is my desire to have Agent take the property listed on the front of this application “off the market” for consideration of \$ _____ toward the first month’s rent of \$ _____ and an initial rental period of _____ months, Agent agrees to TAKE THIS PROPERTY OFF THE MARKET ONCE APPLICATION IS APPROVED. If I DO NOT QUALIFY under Agent’s standard underwriting requirements for residency, I understand THIS DEPOSIT WILL BE REFUNDED.

IF I FOLLOW THROUGH and rent the property, this deposit shall be APPLIED TO MY FIRST MONTH’S RENT. I UNDERSTAND THAT IF I DO NOT TAKE OCCUPANCY AFTER BEING APPROVED, THIS DEPOSIT SHALL BE FORFEITED. THIS IS NOT A SECURITY DEPOSIT. The security deposit will be collected at time of the “move-in inspection” (guaranteed funds required, i.e. cashier’s check, money orders, traveler’s checks, etc.)

We hereby authorize Agent to contact credit services, personal and credit references given herein plus my/our employers to verify the information I have given, and to perform a criminal background check.

We also authorize Agent to report to credit service organizations any information relevant to my/our unsatisfactory obligations to Agent after I/we vacate said property.

We also authorize Agent to share information on this application and relate verification data to anyone Agent feels part of the qualifying process including owner of the property. I/we acknowledge this application is the property of owner. Any false information on this application can lead to rejection of the application or termination of the lease.

Applicant’s Signature: _____

Date: _____

Fee received (non-refundable):

Rental deposit: \$